

Unit	LESSON	LANGUAGE	
	Key Objectives	Vocabulary	Grammar
<p>PRE - UNIT</p> <p>The First Step page 2</p> <p>Themes</p> <ul style="list-style-type: none"> Classroom directions Imperatives 	<ul style="list-style-type: none"> Follow classroom directions Use appropriate language to introduce yourself 	<p>Topic-Specific</p> <ul style="list-style-type: none"> Classroom directions <p>OPD Connection</p> <ul style="list-style-type: none"> Meeting and Greeting A Classroom 	<ul style="list-style-type: none"> Imperatives
<p>1 Please Spell That page 4</p> <p>Themes</p> <ul style="list-style-type: none"> Introductions Taking messages 	<ul style="list-style-type: none"> Identify letters of the alphabet Identify numbers and plural nouns Use nouns and the verb <i>be</i> to talk about the classroom Use spelling for clarification Use indefinite articles Interpret a supplies checklist 	<p>Topic-Specific</p> <ul style="list-style-type: none"> The alphabet Classroom supplies Numbers Things in a classroom <p>OPD Connection</p> <ul style="list-style-type: none"> Meeting and Greeting Personal Information A Classroom Numbers 	<ul style="list-style-type: none"> Singular and plural nouns Subject pronouns and the verb <i>be</i> <i>A/an</i>
<p>2 How Are You Feeling? page 18</p> <p>Themes</p> <ul style="list-style-type: none"> Feelings Filling out a form 	<ul style="list-style-type: none"> Identify appropriate language to describe feelings and emotions Respond to questions about personal information Describe personal information Use negative statements with <i>be</i> to talk about people Respond to personal information questions Express regret Identify the information on an envelope Complete a personal information form 	<p>Topic-Specific</p> <ul style="list-style-type: none"> Feeling words Items on a form Parts of an address <p>OPD Connection</p> <ul style="list-style-type: none"> Feelings Personal Information The Post Office 	<ul style="list-style-type: none"> <i>be</i> + adjective <i>be from</i> <i>in</i> + place negative statements with <i>be</i> in the simple present
<p>3 What Time Is It? page 32</p> <p>Themes</p> <ul style="list-style-type: none"> Telling time Reading a schedule 	<ul style="list-style-type: none"> Interpret time with analog and digital clocks Identify places in the community Describe a work day Use <i>yes/no</i> questions and short answers with <i>be</i> to talk about time and location Ask for information about places in the community Identify types of transportation Interpret a schedule 	<p>Topic-Specific</p> <ul style="list-style-type: none"> Time words and expressions Places in the community Transportation <p>OPD Connection</p> <ul style="list-style-type: none"> Time City Streets Public Transportation <p>Academic language <i>schedule</i></p>	<ul style="list-style-type: none"> <i>It's</i> + time Prepositions of location and time <i>Yes/no</i> questions with <i>be</i> and short answers in the simple present

Step Forward supports learners as they work to meet the English Language Proficiency Standards for Adult Education (ELPS) and the College and Career Readiness Standards for Adult Education (CCRS). See Step Forward's **Teacher Resource Center** for step-by-step lesson plans that list the level-specific ELP and CCR standards, and for other detailed correlations.



LANGUAGE STRATEGIES		COLLEGE & CAREER READINESS	
Reading & Writing	Listening & Speaking	Critical Thinking	Collaboration
<ul style="list-style-type: none"> Read a conversation 	<p>Conversation</p> <ul style="list-style-type: none"> Practice with introductions <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for directions 	<p>Critical thinking</p> <ul style="list-style-type: none"> Process instructions 	<ul style="list-style-type: none"> Understand teamwork Communicate information Communicate verbally
<ul style="list-style-type: none"> Write about the classroom Read and write phone numbers Read a class supplies list <p>Writing strategy</p> <ul style="list-style-type: none"> Writing a list <p>Reading strategy</p> <ul style="list-style-type: none"> Understanding checkboxes 	<p>Conversation</p> <ul style="list-style-type: none"> Listen to and practice a conversation on names and spelling <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for phone numbers Listen for spelling of names Listen for <i>a/an</i> <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>i</i> and <i>e</i> sounds 	<p>Critical thinking</p> <ul style="list-style-type: none"> Read, write, and identify numbers Identify phone numbers <p>Problem solving</p> <ul style="list-style-type: none"> Determine how to respond appropriately when you don't understand 	<ul style="list-style-type: none"> Communicate information Speak so others can understand Communicate verbally Work with others Understand teamwork
<ul style="list-style-type: none"> Read a registration form Write about personal information Read an envelope Complete a form with personal information <p>Writing strategy</p> <ul style="list-style-type: none"> Writing first and last name on a form 	<p>Conversation</p> <ul style="list-style-type: none"> Listen and practice the conversation: "How are you feeling?" <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for personal information <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with number of syllables in words 	<p>Critical thinking</p> <ul style="list-style-type: none"> Reflect on feelings Differentiate between first and last names <p>Problem solving</p> <ul style="list-style-type: none"> Determine how to find a correct zip code 	<ul style="list-style-type: none"> Listen actively Cooperate with others Communicate information Understand teamwork Work with others Communicate information
<ul style="list-style-type: none"> Write about a typical day Read a work schedule Read a bus schedule <p>Writing strategy</p> <ul style="list-style-type: none"> Writing out time in numbers and words 	<p>Conversation</p> <ul style="list-style-type: none"> Ask about times and places Listen and practice the conversation: "Excuse me. What time is it?" <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for times and places Listen for modes of transportation <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>yes/no</i> question intonation 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret clock times Interpret a bus schedule <p>Problem solving</p> <ul style="list-style-type: none"> Identify ways to solve a scheduling conflict 	<ul style="list-style-type: none"> Listen actively Communicate information Cooperate with others Communicate verbally

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<p>4 What Day Is It? page 46</p> <p>Themes</p> <ul style="list-style-type: none"> ■ Days and months ■ Day and night shifts 	<ul style="list-style-type: none"> ■ Identify the days of the week ■ Identify the months of the year ■ Describe an important date ■ Use <i>on, at, when, where,</i> and <i>what time</i> ■ Use appropriate language to say goodbye ■ Interpret dates on a job application ■ Review questions and answers with <i>in, on, when, where,</i> and <i>what time</i> 	<p>Topic-Specific</p> <ul style="list-style-type: none"> ■ Days of the week ■ Basic calendar words <p>OPD Connection</p> <ul style="list-style-type: none"> ■ The Calendar ■ Time ■ Numbers <p>Academic language <i>registration</i></p>	<ul style="list-style-type: none"> ■ <i>in + month/year</i> ■ Prepositions of time: <i>on, at</i> ■ Information questions: <i>When, Where, What time</i> ■ Abbreviations for months and days of the week
<p>5 How Much Is It? page 60</p> <p>Themes</p> <ul style="list-style-type: none"> ■ Money ■ Calculating sales prices 	<ul style="list-style-type: none"> ■ Identify coins and currency ■ Identify common articles of clothing ■ Interpret price tags ■ Describe shopping experiences ■ Use demonstrative pronouns to talk about prices ■ Discuss prices ■ Identify methods of payment 	<p>Topic-Specific</p> <ul style="list-style-type: none"> ■ Money words ■ Clothing <p>OPD Connection</p> <ul style="list-style-type: none"> ■ Money ■ Everyday Clothes ■ A Classroom ■ Shopping ■ A Bathroom <p>Academic language <i>credit card, percent</i></p>	<ul style="list-style-type: none"> ■ <i>How much</i> questions ■ Demonstratives ■ Singular and plural nouns
<p>6 That's My Son page 74</p> <p>Themes</p> <ul style="list-style-type: none"> ■ Family members ■ Employee information form 	<ul style="list-style-type: none"> ■ Identify friends and family members ■ Describe family members, friends, and marital status ■ Use possessive adjectives and the simple present to discuss family ■ Discuss friends and family members ■ Identify school requirements ■ Interpret a note from a teacher 	<p>Topic-Specific</p> <ul style="list-style-type: none"> ■ Families <p>OPD Connection</p> <ul style="list-style-type: none"> ■ Families ■ Schools and Subjects ■ Measurements <p>Academic language <i>emergency contact, marital status</i></p>	<ul style="list-style-type: none"> ■ Irregular plurals ■ Possessive adjectives ■ Simple present affirmative statements ■ Information questions

LANGUAGE STRATEGIES		COLLEGE & CAREER READINESS	
Reading & Writing	Listening & Speaking	Critical Thinking	Collaboration
<ul style="list-style-type: none"> Write about your birthday Read a job application <p>Writing strategy</p> <ul style="list-style-type: none"> Using prepositions of time in writing 	<p>Conversation</p> <ul style="list-style-type: none"> Listen and practice saying goodbye <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for dates and months Listen for prepositions of time and question words <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>t</i> and <i>th</i> sounds 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret a calendar <p>Problem solving</p> <ul style="list-style-type: none"> Determine what to do when late 	<ul style="list-style-type: none"> Understand teamwork Communicate information Work with others Communicate verbally Speak so others can understand
<ul style="list-style-type: none"> Write about shopping Read about ways to pay <p>Writing strategy</p> <ul style="list-style-type: none"> Using capital letters <p>Reading strategy</p> <ul style="list-style-type: none"> Interpreting pie charts 	<p>Conversation</p> <ul style="list-style-type: none"> Listen and practice a conversation asking about prices in a store <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for money amounts and prices Listen for clothing items Listen for payment methods <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>s</i> and <i>sh</i> sounds 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret price tags <p>Problem solving</p> <ul style="list-style-type: none"> Decide what to do when short on cash 	<ul style="list-style-type: none"> Use math to solve problems and communicate Understand teamwork Communicate information Work with others Communicate verbally
<ul style="list-style-type: none"> Write about your family and friends Complete an employee information form Read a school note <p>Writing strategy</p> <ul style="list-style-type: none"> Using capital letters and periods in sentences 	<p>Conversation</p> <ul style="list-style-type: none"> Introduce with titles and last names Listen and practice a conversation about families and friends <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for titles Listen for family members Listen for heights <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>who</i> and <i>how</i> 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret a chart <p>Problem solving</p> <ul style="list-style-type: none"> Decide how a parent should respond to a child who receive a failing grade 	<ul style="list-style-type: none"> Use math to solve problems and communicate Understand teamwork Communicate information Cooperate with others Communicate verbally

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<p>7 Do You Need Apples? page 88</p> <p>Themes</p> <ul style="list-style-type: none"> Food Supermarket job ads 	<ul style="list-style-type: none"> Identify fruit and vegetables Describe food preferences Use the simple present to express likes, dislikes, and needs State needs Identify prices Identify containers Read a shopping list 	<p>Topic-Specific</p> <ul style="list-style-type: none"> Fruit and vegetables Food groups Containers <p>OPD Connection</p> <ul style="list-style-type: none"> Fruit Vegetables Meat and Poultry Back from the Market A Grocery Store Containers and Packaging 	<ul style="list-style-type: none"> Simple present negative statements Simple present <i>yes/no</i> questions and short answers Count and noncount nouns Quantity words with noncount nouns
<p>8 What's the Matter? page 102</p> <p>Themes</p> <ul style="list-style-type: none"> Health Reporting sickness 	<ul style="list-style-type: none"> Identify parts of the body Identify common symptoms and ailments Describe health problems in an email Use <i>have</i> and <i>has</i> to describe symptoms and ailments Make medical appointments Interpret medical labels 	<p>Topic-Specific</p> <ul style="list-style-type: none"> Body parts Health problems <p>OPD Connection</p> <ul style="list-style-type: none"> The Body Symptoms and Injuries Illnesses and Medical Conditions Medical Care Taking Care of Your Health <p>Academic language <i>label, medical</i></p>	<ul style="list-style-type: none"> <i>have</i> and <i>has</i>: simple present statements and <i>yes/no</i> questions Frequency expressions
<p>9 What Size? page 116</p> <p>Themes</p> <ul style="list-style-type: none"> Colors and clothes Dress codes 	<ul style="list-style-type: none"> Identify colors and clothes Describe what you are wearing today Use the present continuous to describe clothes Shop for clothes Interpret basic sizes Identify weather conditions 	<p>Topic-Specific</p> <ul style="list-style-type: none"> Colors Clothes and sizes Weather conditions <p>OPD Connection</p> <ul style="list-style-type: none"> Colors Seasonal Clothing Everyday Clothes Describing Clothes Weather <p>Academic language <i>dress code</i></p>	<ul style="list-style-type: none"> Present continuous affirmative statements Present continuous <i>yes/no</i> questions <i>How much</i> questions <i>It's</i> + weather condition Adjective + noun

LANGUAGE STRATEGIES		COLLEGE & CAREER READINESS	
Reading & Writing	Listening & Speaking	Critical Thinking	Collaboration
<ul style="list-style-type: none"> Write about food preferences Read supermarket job ads Read a shopping list <p>Writing strategy</p> <ul style="list-style-type: none"> Checking written work 	<p>Conversation</p> <ul style="list-style-type: none"> Talk about food preferences Listen and practice a conversation asking for help in a store <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for food groups Listen for food prices Listen for food containers <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with final sounds -s and -es 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret a shopping list Interpret food ads <p>Problem solving</p> <ul style="list-style-type: none"> Determine how to improve poor eating habits 	<ul style="list-style-type: none"> Work with others Understand teamwork Communicate information Speak so others can understand Communicate verbally Work with others
<ul style="list-style-type: none"> Read an email Write about health problems Read medicine labels <p>Writing strategy</p> <ul style="list-style-type: none"> Using salutations and closings in notes and emails 	<p>Conversation</p> <ul style="list-style-type: none"> Give and follow directions Listen to and practice making a doctor's appointment <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for appointment times Listen for health problems Listen for days and times in a calendar <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with the different sounds of <i>a</i> 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret medicine labels <p>Problem solving</p> <ul style="list-style-type: none"> Determine how to handle obligations when sick 	<ul style="list-style-type: none"> Listen actively Understand teamwork Communicate information Work with others Cooperate with others Work with others
<ul style="list-style-type: none"> Write about clothes Read about dress codes Read about weather conditions <p>Writing strategy</p> <ul style="list-style-type: none"> Using commas in a list 	<p>Conversation</p> <ul style="list-style-type: none"> Talk about favorite colors Listen to and practice a conversation about shopping for clothes <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for clothes and colors Listen for weather conditions Listen for sizes and prices <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>l</i> and <i>l'm</i> 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret a receipt <p>Problem solving</p> <ul style="list-style-type: none"> Decide what to do with an unwanted gift 	<ul style="list-style-type: none"> Understand teamwork Cooperate with others Communicate information Work with others Communicate verbally

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<p>10 This Is My Home page 130</p> <p>Themes</p> <ul style="list-style-type: none"> ■ The home ■ Asking about a rental 	<ul style="list-style-type: none"> ■ Identify rooms and things in the home ■ Identify parts of an apartment building ■ Describe your house ■ Use possessive 's ■ Use prepositions to describe a home ■ Ask for information about a home for rent ■ Identify different types of housing ■ Interpret classified ads 	<p>Topic-Specific</p> <ul style="list-style-type: none"> ■ Things in the home or apartment ■ Types of housing <p>OPD Connection</p> <ul style="list-style-type: none"> ■ A Bedroom ■ A Kitchen ■ A Living Room ■ A Bathroom ■ Different Places to Live ■ Numbers 	<ul style="list-style-type: none"> ■ Possessive 's ■ Prepositions of location
<p>11 Where's the Bank? page 144</p> <p>Themes</p> <ul style="list-style-type: none"> ■ Community ■ Work activities 	<ul style="list-style-type: none"> ■ Identify places in the community ■ Describe locations and actions of family and friends ■ Use the present continuous to describe common actions ■ Ask for and give directions ■ Use a city services website 	<p>Topic-Specific</p> <ul style="list-style-type: none"> ■ Places in the community ■ Actions <p>OPD Connection</p> <ul style="list-style-type: none"> ■ City Streets ■ Emergencies and Natural Disasters ■ Job Skills <p>Academic language <i>Department of Motor Vehicles (DMV), paragraph</i></p>	<ul style="list-style-type: none"> ■ Present continuous verbs ■ Present continuous questions and answers with <i>What</i> and <i>Where</i>
<p>12 Yes, I can! page 158</p> <p>Themes</p> <ul style="list-style-type: none"> ■ Jobs ■ Job interview skills 	<ul style="list-style-type: none"> ■ Identify common occupations ■ Describe jobs and duties ■ Describe job skills ■ Use <i>can</i> and <i>can't</i> to describe job skills ■ Respond to questions about abilities ■ Interpret a job ad 	<p>Topic-Specific</p> <ul style="list-style-type: none"> ■ Jobs ■ Job skills <p>OPD Connection</p> <ul style="list-style-type: none"> ■ Jobs and Occupations ■ Job Skills ■ Job Search <p>Academic language <i>construction worker, dental assistant, dress appropriately, driver's license, use a computer</i></p>	<ul style="list-style-type: none"> ■ Simple present actions ■ <i>Can</i> and <i>can't</i>: <i>yes/no</i> questions

LANGUAGE STRATEGIES		COLLEGE & CAREER READINESS	
Reading & Writing	Listening & Speaking	Critical Thinking	Collaboration
<ul style="list-style-type: none"> Write about a home Read housing ads <p>Writing strategy</p> <ul style="list-style-type: none"> Giving a title to a story 	<p>Conversation</p> <ul style="list-style-type: none"> Talk about safety at work and at home Listen to and practice a conversation asking about a home for rent <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for rooms in a home Listen for large numbers Listen for types of housing <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with stressed syllables 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret classified housing ads <p>Problem solving</p> <ul style="list-style-type: none"> Decide what to do when electric power is out 	<ul style="list-style-type: none"> Listen actively Understand teamwork Speak so others can understand Communicate information Work with others Communicate verbally Work with others
<ul style="list-style-type: none"> Write about locations of friends and family Read a city services website <p>Writing strategy</p> <ul style="list-style-type: none"> Identifying a paragraph 	<p>Conversation</p> <ul style="list-style-type: none"> Talk about weekly destinations Listen to and practice a conversation about locations <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for places and actions Listen for places in the community <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>th</i> sounds 	<p>Critical thinking</p> <ul style="list-style-type: none"> Ask for and give directions Distinguish between emergencies and non-emergencies <p>Problem solving</p> <ul style="list-style-type: none"> Decide what to do with noisy neighbors 	<ul style="list-style-type: none"> Speak so others can understand Understand teamwork Communicate information Work with others Communicate verbally Listen actively Cooperate with others
<ul style="list-style-type: none"> Write about job skills of friends and family Read about job skills Read job ads 	<p>Conversation</p> <ul style="list-style-type: none"> Talk about jobs and job interview skills Practice answering job interview questions <p>Focused Listening</p> <ul style="list-style-type: none"> Listen for job skills Listen for schedules <p>Pronunciation</p> <ul style="list-style-type: none"> Practice with <i>can</i> and <i>can't</i> 	<p>Critical thinking</p> <ul style="list-style-type: none"> Interpret help-wanted ads <p>Problem solving</p> <ul style="list-style-type: none"> Determine how to handle a conflict between social and work obligations 	<ul style="list-style-type: none"> Understand teamwork Communicate information Listen actively Work with others Communicate verbally Work with others